

Accounting Resume

Kyle Pratap

Reno, NV • (775) 399- 9278 • kpratap@unr.edu

LinkedIn: www.linkedin.com/in/kyle-pratap

EDUCATION

University of Nevada, Reno — Bachelor of Science in Accounting

Expected Graduation: June 2029

Edward C. Reed High School — High School Diploma

Graduated June 2025

EXPERIENCE

Macy's – At Your Service (Customer Service), Reno, NV

May 2024 – August 2025

- Assisted 40+ customers per shift, contributing to ~ \$1,000 in daily revenue.
 - Managed POS transactions, returns, exchanges, and credit card payments with accuracy.
 - Promoted store credit card accounts to 50+ customers monthly (5– 10% signup increase).
 - Performed accurate cash handling and resolved payment issues professionally.
 - Provided high- level customer service with attention to detail and professionalism.
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SKILLS

- Financial Documentation
 - POS & Transaction Accuracy
 - Cash Handling
 - Customer Account Support
 - Microsoft Excel (Basic)
 - Professional Communication
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CERTIFICATIONS

- Nevada PILB Work Card