

Accounting Resume

Kyle Pratap

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EDUCATION

University of Nevada, Reno — Bachelor of Science in Accounting

Expected Graduation: June 2029

Edward C. Reed High School — High School Diploma

Graduated June 2025

EXPERIENCE

Macy's – At Your Service (Customer Service), Reno, NV

May 2024 – August 2025

- Assisted 40+ customers per shift, contributing to ~ \$1,000 in daily revenue.
- Managed POS transactions, returns, exchanges, and credit card payments with accuracy.
- Promoted store credit card accounts to 50+ customers monthly (5– 10% signup increase).
- Performed accurate cash handling and resolved payment issues professionally.
- Provided high- level customer service with attention to detail and professionalism.

SKILLS

- Financial Documentation
- POS & Transaction Accuracy
- Cash Handling
- Customer Account Support
- Microsoft Excel (Basic)
- Professional Communication

CERTIFICATIONS

- Nevada PILB Work Card